



St. George CCSD No. 258

— Every Child Every Day —

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Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS
Dr. Jay P. Smith

BOARD OF EDUCATION
LaDawn Armstrong, President
Thomas Yuska, Vice President
Kathleen Fouts, Secretary
Darrell Pendleton, Member
David Munsterman, Member
James Elliott, Member
Doug Balk, Member

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING SEPTEMBER 21, 2023 ST. GEORGE SCHOOL - DISTRICT OFFICE BOARD ROOM

Meeting was Called to Order at 6:30 p.m. by the Vice President, Tom Yuska.

Present at **Roll Call**: Yuska, Munsterman, Elliott, and Balk.
Absent: Armstrong, Fouts, and Pendleton.
A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:
Dr. Jay P. Smith, Superintendent; Jason Johnson, Treasurer; Christine Johnston, Principal; Bryan Wells, Assistant Principal / Athletic Director; Rhonda Stegall, Board Recording Secretary; Karen Bacon, Fourth Grade Teacher / Union Co-President; Erik Beal, Special Education Teacher; Sara MacGilvray, Third Grade Teacher; and Conner Stroud, Senior Staff Accountant of SKDO, P.C.

Mr. Yuska appointed David Munsterman as Secretary ProTem for the meeting.

Additional Agenda Items – None.

Introduction of Guests and Comments

Mr. Johnson presented the Treasurer's Report. Additional financial information was provided to the Board including:

- Cash Receipts
- Imprest Account
- Monthly Expenditures

Mr. Elliott made a motion to approve the **Consent Agenda**, which included:

- Minutes from the Regular Board Meeting on August 17, 2023
- Financial Reports
- Monthly Expenditures
- Resolution for Illinois Department of Transportation Serious Safety Hazard Finding
- Resignation of Jared Zimmer as Assistant Baseball Coach effective August 17, 2023
- Policy 3:70 Succession Plan
- First Reading of Policy 4:80 Accounting and Audits
- Policies from Press Plus Issue 112 (Second Reading)
 - 2:80 Board Member Oath and Conduct
 - 2:80-E Board Member Code of Conduct

- 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
- 4:45 Insufficient Fund Checks and Debt Recovery
- 4:100 Insurance Management
- 5:230 Maintaining Student Discipline
- 6:10 Educational Philosophy and Objectives
- 6:190 Extracurricular and Co-Curricular Activities
- 6:240 Field Trips
- 7:275 Orders to Forgo Life-Sustaining Treatment
- 7:305 Student Athlete Concussions and Head Injuries
- 8:25 Advertising & Distributing Materials in Schools Provided by Non-School Related Entities
- 8:95 Parental Involvement

Mr. Munsterman seconded the motion.

Yeas: Yuska, Munsterman, Elliott, and Balk.

Nays: None.

Absent: Armstrong, Fouts, and Pendleton.

Motion passed.

Administrative and Board Committee Reports

Assistant Principal / Athletic Director – Bryan Wells

Mr. Wells informed the board that moving from four lunch periods to three lunch periods is working well; expectations talks to 6th-8th grade have been completed; almost all of the safety drills have been completed; and there have been no bus referrals to date for this school year.

For athletics, Mr. Wells provided the following information:

- An updated 2023-2024 Coach/Sponsor list, which includes the new Assistant Baseball Coach and 8th Grade Boys Basketball Volunteer Assistant Coach, was provided.
- Interviews for the Soccer Coach openings are underway.
- The Baseball and Softball seasons are over.
- The Boys Cross-Country team received 1st place at the St. George Cross Country Invitational.
- Girls' Basketball is underway and Boys Basketball & Cheerleading will begin in October.
- Mr. Wells provided the Boys Basketball schedule and reviewed potential future opponents.

Principal – Christine Johnston

Curriculum Updates: Mrs. Johnston stated that all NWEA and Aimesweb testing is complete and the most recent curriculum meeting focused on new state reading initiative.

Professional Development: Mrs. Johnston informed the Board that Mr. Beal completed Wilson Language Training; Mr. Beal & Ms. Arellano completed IEP Training at I-KAN; and Sara Dexter, IKAN Instructional Coach, will complete the first 6-week cycle with six teachers in two weeks.

Mrs. Johnston also provided the following information:

- Teacher evaluations have begun.
- Picture day was held on September 1st and retakes will be on October 13th.
- Mr. Patrick Rossi, Riverside Liaison for Social Work Services started working at the school.

- Kindergarten screenings (new starting this school year) will be conducted for students who did not attend Pre-K.
- Mr. Howard-Breeden's internship with her continues.
- Information about the student teachers currently hosted within our district was provided.

Superintendent Report – Dr. Jay P. Smith

Dr. Smith informed the Board about the following:

- Dr. Smith will be attending the IASA Conference in Springfield on September 28-29.
- Policy 3:70 - As Superintendent, Dr. Smith needs to create a Succession Plan (which was included on the Consent Agenda) in the event of an emergency when he is out of the District or if something were to happen to him. Dr. Smith made a recommendation for the Board to contact two local Superintendents (St. Anne and Grant Park) for assistance in those emergency cases.
- The Resolution for IDOT Safety Hazard was approved last school year; however, a resolution needs to be approved every year that the hazard outlined within the application is still deemed a hazard.
- Policy 4:80 - Mr. Grill found our current policy does not list the Superintendent or Principal as authorized persons to sign checks. The policy is being updated to include them as authorized check signers.
- There have been no significant changes made to the tentative FY 2024 Budget.
- St. George School is off to a great start this school year! It's a GREAT day to be a RAIDER!

Committee Reports

KASEC: None.

Other: Dr. Smith noted that the Building Committee will meet soon to discuss the possibility of a solar project.

Discussion and Possible Action Items

- A. Motion was made by Mr. Balk to approve the FY24 Budget Resolution. Mr. Elliott seconded the motion.

Yeas: Yuska, Munsterman, Elliott, and Balk.

Nays: None.

Absent: Armstrong, Fouts, and Pendleton.

Motion passed.

- B. Motion was made by Mr. Balk to approve the Resolution Accepting the Annual Audit Report for FY23. Mr. Munsterman seconded the motion. Mr. Stroud of SKDO, P.C. presented a summary of the audit report. Mr. Stroud noted the following: the District has no findings or instances of non-compliance; the District has the Top Tier Score for ISBE Recognition; and thanked Mr. Grill for all of his hard work in his accounting, handling of budget, and audit preparations.

Yeas: Yuska, Munsterman, Elliott, and Balk.

Nays: None.

Absent: Armstrong, Fouts, and Pendleton.

Motion passed.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- Review Public Act 97-256 and Public Act 97-0609: Reporting and Posting of the Salaries and Benefits of all Administrators and all Teachers employed by the District; and the Salaries and Benefits of all other employees working for the District and having a total compensation package that exceeds \$75,000 annually.

Closed Session – No motion was made to enter into closed session.

- A. No motions were made for this agenda item.
- B. Mr. Elliott made the motion to approve the employment of Kirk Brais as Assistant Baseball Coach at a stipend of \$1,301 for the 2023-2024 school year. Mr. Munsterman seconded the motion.

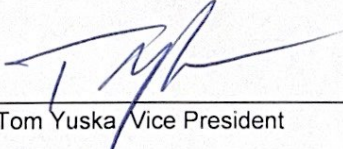
Yeas: Yuska, Munsterman, Elliott, and Balk.
Nays: None.
Absent: Armstrong, Fouts, and Pendleton.
Motion passed.

- C. Mr. Munsterman made the motion to approve Ben March as 8th Boys' Basketball Volunteer Assistant Coach for the 2023-2024 school year. Mr. Balk seconded the motion.


Yeas: Yuska, Munsterman, Elliott, and Balk.
Nays: None.
Absent: Armstrong, Fouts, and Pendleton.
Motion passed.

Mr. Elliott made the motion to adjourn at 7:09 p.m. Mr. Munsterman seconded the motion.

Yeas: All.
Nays: None.
Absent: Armstrong, Fouts, and Pendleton.
Motion passed.



Tom Yuska, Vice President



David Munsterman, Secretary ProTem